

04/2017 JW



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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, April 11, 2017 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 9, 2017

MEMBERS PRESENT

Michael Salitsky, President
Ray Quillen, Vice-President
Cecilia Jones
Timothy Bane
Gwendolyn Benton

MEMBERS ABSENT

Eleanor Allione
Jenifer Vaughn

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Salitsky called the meeting to order at 1:02 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the minutes from the January 10, 2017 meeting as amended. The motion carried unanimously.

UNFINISHED BUSINESS

Review List of Crimes Substantially Related to the Board of Nursing Home Administrators

Mr. Maloney stated that per the Board's last meeting he drafted the current list of crimes substantial to the profession with classifications for the Board to review. Mr. Maloney explained the current process for an applicant who has crimes that fall on this list and the barriers that exist for licensure. After a brief discussion, a motion was made by Mr. Salitsky, seconded by Ms. Benton, to delete the unclassified misdemeanors from the current list of crimes.

Mr. Maloney will draft the revisions for the Board to review at the May 2017 meeting.

Sign Final Order – Laura Dittmar, #H1-0000849

The Board signed the final order resulting from the recommendation of the Chief Hearing Officer the Board reviewed at the January 10, 2017 meeting.

Compliance to Final Order – J. Andrew Byrd, #29-02-15

The Board received a letter to the Board from the Vice-President and General Counsel for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order December 1, 2016 through February 28, 2017. Their next letter will be coming in June 2017 and verifying March 2017 through May 2017.

NEW BUSINESS

Discussion on 2.6.3 of the Board's Rules and Regulations

The Board discussed making changes to Rule 2.6.3 as it pertains to passing the examination. The Board would like to change the rules to restrict the number of times a candidate can take the examination after failing it to four and if the examination is failed on the fourth attempt that applicant will no longer be eligible to take the examination. In addition, there would be a restriction to two years to pass the examination after approval. Mr. Maloney will draft the amendments and have ready for a review at the May 9, 2017 meeting.

Ratify Nursing Home Administrator Applications – Reciprocity

A motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve the ratified applications of Ronald Cheil, Youssouf Ahmed, Richard Powell and Carole Daniels. The motion carried unanimously.

Review Nursing Home Administrator Applications

After review, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approved the nursing home administrator license of Yehoshua Sauer. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Ms. Benton, to propose to deny the nursing home administrator application of Michael Baize. The motion carried unanimously.

Review Final AIT Progress Reports

After review, a motion was made by Mr. Salitsky, seconded by Ms. Jones, to accept the final AIT report for Leslie Jaffey and approved her to sit for the examination. The motion carried unanimously.

Ratify Nursing Home Administrator Applications- Passed Exam

A motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve the ratified nursing home administrator applications of William Brawders and Timothy Yoder. The motion carried unanimously.

Review of Continuing Education Activities

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to amend the agenda to add the review of a second continuing education course by Five Star Senior Living. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve the continuing education activities as follows:

Delaware Association for Home and Community Care
Home Care Safety in a Changing World, 6 hours

The Mary Campbell Center
Leading Customer Service from the Top Down, 1 hour

Health Care Association of New Jersey (HCANJ)
HCANJ 45TH Annual 20-Hour Symposium, 20 hours

Five Star Senior Living
Quality Assurance and Performance Improvement, 8.5 hours
Putting People First Customer Service Training, 13 hours

Delaware Health and Social Services
Delaware's Prescription Drug Monitoring Program: Using Information in Community Settings, 3 hours
Mid-Atlantic TB Intensive, 11 hours
Achieving Outcomes Through Best Process Program Design and Evaluation, 6 hours
Strategic Partnerships and Coalition Skills Building, 6 hours
Tuberculosis Update and Mantoux Skin Test Training, 3 hours

The motion carried unanimously.

Review of AIT Applications

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve Brandi Wilson for a 6-month AIT program. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve Geraldine Neil-Stewart for a 6-month AIT program. The motion carried unanimously.

Ratify Temporary Nursing Home Administrator Applications

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the ratified temporary nursing home administrator application of Lisa Graves. The motion carried unanimously.

Review of Temporary Nursing Home Administrator Applications

After review, a motion was made by Mr. Salitsky, seconded by Ms. Jones, to propose to deny the temporary nursing home administrator application of Lori Clemmons for having a crime on the criminal background check that is substantially related to the practice of nursing home administration. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Maloney advised that the Director of the Division of Professional Regulation has made a suggestion that the Board implement a delegation/ratification process for the approval of applications that currently go to the Board for review due to the historical issues with establishing a quorum for meetings. The Board agreed that in the event of a cancelled meeting, items requiring Board review may be sent to the Board president for review and approval then ratified at the next scheduled meeting.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be May 9, 2017 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to adjourn the meeting at 2:17 p.m. The motion carried unanimously.
Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II